

KENTUCKY BOARD OF LICENSED PROFESSIONAL COUNSELORS
MEETING MINUTES
January 19, 2024

A meeting of the Kentucky Board of Licensed Professional Counselors was held via teleconference on January 19, 2024.

MEMBERS PRESENT

Dr. Hannah Coyt
Dr. Andrea Brooks
Beverly Martin
Denise Hutchins
Charles Pemberton
W. Jake Roberts

DPL STAFF

Kristen Lawson, Commissioner
Lyndsay Sipple, Admin Section Supervisor
Courtney Cook, Admin Section Supervisor
Stephanie Hilson-Robinson, Board Administrator Dr.
Robert Brossart, Board Administrator

MEMBERS ABSENT

LEGAL COUNSEL

Sara Janes, OLS

OTHER

Marisa Neal, MMN Consulting
Thaddius Barker
Mackenzie McWilliams
Caaitturney

Casey Arseneault
Lynne Darnell
Daylight Counseling

CALL TO ORDER

Chair Coyt called the meeting to order at 10:04 a.m.

MINUTES

Ms. Hutchins made a motion to approve the December 15, 2023, meeting minutes, with the amendment to remove Jake Roberts as *absent* due to being in-between appointments. Dr. Pemberton seconded the motion. W. Jake Roberts abstains. Motion carried.

Dr. Pemberton made a motion to approve the December 7, 2023, special meeting minutes, with the amendment to remove Jake Roberts as *absent* due to being in-between appointments. Ms. Martin seconded the motion. W. Jake Roberts abstains. Motion carried.

MONTHLY FINANCIAL REPORT

The Board reviewed the December 2023 financial reports and had questions of invoice reimbursement. No action is needed.

Ms. Cook relayed KCA reimbursement is processing for Board Members.

DPL REPORT

Commissioner Lawson reported Legislation is in session, making for a busy time for DPL Boards. Commissioner Lawson reported on HB 34, AN ACT relating to universal recognition of occupational licenses. If passed, it would have an effect on issuing licenses to out-of-state professional counselors. PPC has submitted public comments to LRC. Vice Chair Brooks noted universal licensure is different than the Counseling Compact. The Board discussed submitting additional comments for possible exclusion of Professional Counselors from the bill. No further action was taken.

NEW BUSINESS

The Board received Marisa Neal, MMN Consulting, for a discussion on open investigations, expectations, and open invoices. Ms. Neal shall supply a status report on priority cases to Board Counsel. Board Counsel will ensure Robert Brossart, Board Administrator, is included on communications to and from Ms. Neal.

Members discussed their takeaways from the AASCB Conference. Chair Coyt reported there were several sessions on AI, Jurisprudence Exams, Supervision, Supervision Jurisprudence, and recorded Zoom meetings. Ms. Hutchins relayed her main takeaways were curriculum for individuals under discipline, making sure supervisors are held accountable for LPCA's they supervise, jurisprudence exams, and supervision training. Ms. Martin stated her biggest takeaways was Ohio's use of CE Broker.

Chair Coyt noted the CRBS Summit is to be held June 26- 28, 2023 in San Juan, PR. CRBS will pay for two delegates, appointed by the Board, to attend the conference. Ms. Martin motioned the Board to elect Chair Coyt and Stephanie Hilson-Robinson, Board Administrator, as the two delegates to attend CRBS. Ms. Hutchins seconded the motion, which carried.

Dr. Pemberton made a motion to approve attendance at CRBS for all Board Members and LPC Supporting Staff. Ms. Martin seconded the motion, which carried.

The Board discussed KRS 335.535 (8) *The board may require that a person applying for renewal or reinstatement of his or her credential show proof of having completed continuing education requirements* and 201 KAR 36:030. Section 1. (1) *A minimum of ten (10) continuing education hours shall be accrued by each person holding a license during the annual period for renewal.* It has been the Board's practice to accept CEUs during the grace period, November 1 – December 31, which is against regulations. The Board agrees enforcement of the CEU deadline is best practice. Dr. Pemberton will submit a draft notice to the Board for approval in February to be distributed through email, KCA, and LPC.ky.gov. The Board discussed the need to release the statement as soon as possible to alert licensees of the enforcement.

Board Administrator reminded Board Members to check their government emails at a minimum of once a month to ensure their account doesn't lock.

Board Counsel reported sending a response to CHFS regarding Request for Comments Relating to Behavioral Health Associate (BHA). As approved last month, Vice Chair Brooks will attend the Public Hearing on January 22, 2024. No further action was taken.

Ms. Hutchins reported LPCCs can now credential with Medicare, which requires a verification from their former LPCC-S, a national or state licensing board. Verifications shall include the minimum licensing requirements of 3,000 hours and two years under supervision. Dr. Pemberton motioned the Board to allow Ms. Hutchins and Board Counsel to meet and draft a Medicare Verification letter,

to be submitted to the full Board in February for approval. Motion seconded by Ms. Martin, which carried.

OLD BUSINESS

KCA Representative absent; defer to February.

Professional Identity discussion deferred to February.

Vice Chair Brooks reported the Counseling Compact held a full commission meeting in Tucson, AZ, before the AASCB Conference. She reported Virginia joined the Compact and two database companies have been selected for interviews. Once a database is selected, they expect it to take one year to build.

Board Counsel stated the Public Hearing scheduled for January 23, 2024, can be canceled. Dr. Pemberton made a motion to allow either Ms. Hutchins or Dr. Pemberton to attend the Regulation Hearing per Board Counsel's discretion. Motion seconded by Ms. Hutchins, which carried.

Board produced training discussion deferred to February.

Chair Coyt relayed she has started the AASCB Board Member modules. She reported it could be a great tool for new Board Members. Vice Chair Brooks motioned the Board to require new Board Members to take the training modules and allow current Board Members the option of taking the training modules. Motion seconded by Ms. Hutchins, which carried.

Board Counsel and Dr. Pemberton attended the ARRS Meeting on January 8, 2024. KBLPC proposed regulations will be placed on the Agenda for February or March.

Board Counsel reported the fiscal department released bids for a 2nd Investigator the week of January 8, 2024.

Ms. Martin made a motion for Dr. Pemberton to assist Board Counsel on a RFP for a FFD Evaluator. Motion seconded by Ms. Hutchins, which carried.

FAQ discussion deferred to February.

CACREP discussion deferred to February.

Board Counsel continues to monitor BIP RegWatch and has nothing new to add.

Dr. Pemberton motioned for Board Administrator to draft an email blast to all LPCC-s credential holders, requesting release of their email address if a LPCA is interested in supervision. Motion seconded by Ms. Martin, which carried.

W. Jake Roberts made a motion to enter closed session at 1:26 p.m., pursuant to KRS 61.810(1)(c); (1)(j) and (1)(k) regarding deliberations of quasi-judicial bodies at which information protected by federal and state law may be discussed, to discuss applications and pending litigation/complaints. Ms. Hutchins seconded the motion, which carried, and the board entered closed session.

Ms. Hutchins motioned to come out of the closed session at 2:31 p.m. Ms. Martin seconded the motion, which carried. No action was taken during the closed session.

APPLICATIONS COMMITTEE

Ms. Martin made a motion to accept the Applications Committee's recommendation for approvals and denials. Motion seconded by Dr. Pemberton, which carried.

Licensed Professional Counselor Associate (LPCA)

Taylor Lee Allesch, Philip Michael Arndt, Connie Barnett, Barbara Ann Bennett, Madison Lee Blair, Erica Dawn Bone, Buddy Thomas Braden, Kylah Marie Bradley, Sarah Bradley, Ariaiah Burrell, Olivia Cook, Edward Ralph Darnell, Emily Madison Dyer, Amy Renee Gagnon, Jazzmine Golden, Asiah Handley, Christy Nicole Hawk, Whitley Kaitlyn Lashae Helms, Tonya Rena Helton, Jonathan Aaron Herald, Sarah Mae Hillard, Amanda Nicole Huddleston, Nicholas Alexander Jenkins, Veronica Mae Johnson, Nathan Jones, Myra Kaye Lachmann, Kara Ashley Lairson, Shannon Lynn Lasiter, Jennifer Renee Lewis, Mollie Hannah McGehee, Brittanni Elisabeth McManaway, Makenzie McWilliams, Contina Arthia Schill, Stisha, Lakita Shannon, Shelley G Shepherd, Rita Marie Slone, Kristin Blair Smoak, Ashlea Paige Stringer, Michael Sweat, Melinda Marie Thomas, Caitlyn Shae Tumey

Licensed Professional Clinical Counselor (LPCC)

Pamela Marie Brasher, Franchesca Brutley, Willette P Carlyle, Tyler Douglas Choate, Savannah Jo Clemons, Morgan Paige Elliston, Walter Lee Frazier, Addison Amelia Futrell, Kristen Lee Hoskins, Niha Mahboob, Jessica Ann Masterson, Elise Brianne Maxey, Amber J Miller, Ninoska Yolanda Moratin, Abigail E. Newport, Lauren Elizabeth Reeves, Heather L. Ritchie, Vanessa Lynne Sewell, Shipra Singh, Megan Kay Smith, Jena Aileen Thacker, Kyle Anthony Thompson, Ashley Danielle Vicari, Dianna Marie Watkins, Hope Woods

LEGAL COUNSEL

Ms. Martin motioned the Board to accept 2023LPC-00053 signed Agreed Order. Motion seconded by Ms. Hutchins, which carried.

Ms. Martin motioned the Board to accept 2023LPC-00053 Order Approving Agreed Order. Motion seconded by Ms. Hutchins, which carried.

ADMINISTRATIVE HEARINGS

COMPLAINTS COMMITTEE

Complaints Committee makes the following recommendations:

- 2021LPC-00038 – Private reprimand.
- 2022LPC-00006 – Private reprimand.
- 2022LPC-00010 – Private reprimand.
- 2022LPC-00028 – Private reprimand.
- 2022LPC-00039 – Defer to February.
- 2023LPC-00047 – Dismiss.
- 2023LPC-00054 – Dismiss.
- 2022LPC-00004 Quarterly Report – Accepted by Board.
- 2023LPC-00027 Quarterly Report – Accepted by Board.
- 2023LPC-00056 – Dismiss.
- GH Self-Report – Hold in obedience for one year pending agreement.
- SW Email (MA Coaching Business) – defer to February.

Dr. Pemberton seconded the Committee's recommendations. Motion carried.

PER DIEM

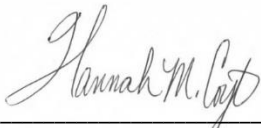
Ms. Martin made a motion to pay per diem for today's meeting as well as the following days:

- Dr. Hannah Coyt: 1/9/2024 (Meeting with Board Counsel), 1/17/2024 (Meeting with Ms. Hilson-Robinson, and Board Counsel), 1/19/2024 (Regular Meeting)
- Dr. Andrea Brooks: 1/19/2024 (Regular Meeting)
- Denise Hutchins: 1/18/2024 (Applications Committee), 1/19/2024 (Regular Meeting)
- Beverly Martin: 1/7/2024 (AASCB Conference), 1/8/2024 (AASCB Conference), 1/9/2024 (AASCB Conference), 1/17/2024 (Complaints Review), 1/18/2024 (Complaints Review), 1/19/2024 (Complaints Committee & Regular Board Meeting)
- Dr. Charles Pemberton: 1/18/2024 (Applications Committee), 1/19/2024 (Regular Meeting)
- W. Jake Roberts: 1/19/2024 (Regular Meeting)

Ms. Hutchins seconded the motion, which carried.

ADJOURN

Dr. Pemberton motioned to adjourn at 2:40 p.m. Second by Ms. Martin and carried.



Dr. Hannah Coyt, Board Chair